

Section 3 | Sport Club Program

Recent policy changes will appear in hi-lighted and italicized font.

QUICK TIPS

What is the Sport Club Program?

The Sport Club Program (SCP) refers to the governing body of sport clubs at the University of Iowa through Recreational Services.

Who makes up the Sport Club Program?

The SCP is comprised of the Associate Director of Sport Programs, two Assistant Directors of Sport Programs, Sport Programs Supervisors, the Sport Club Allocations Board (SCAB), the Sport Club Advisory Council (SCAC), Club Officers, and the recognized student organizations who have been admitted as member clubs.

What is the SCAB?

The Sport Club Allocations Board is a group of students elected by, and from, the representatives that attend SCAC meetings each month.

What is the SCAC?

The Sport Club Advisory Council is made up of the Presidents and/or Vice Presidents from Sport Clubs within the Sport Club Program that attend the monthly SCAC meetings.

When does the SCAC meet?

SCAC meetings for the **2023-2024** school year are below. Unless otherwise noted, each meeting will be held at Field House, Room E220 beginning at 6:30pm.

Wednesday, September 27

Wednesday, October 25

Wednesday, November 29

**Wednesday, February 28*

Wednesday, March 27

Wednesday, April 24

**Indicates the meeting will be held at CRWC, Room 1a/1b*

Sport Club Program | Definitions and SCP Policies

Sport Club Program

The Sport Club Program (SCP) is the governing body of Sport Clubs at the University of Iowa.

The Sport Club Program administrative staff consists of the Associate Director of Sport Programs and two Assistant Directors of Sport Programs with student assistance from Sport Programs Supervisors. The SCP administrative staff oversees the SCP membership application process, assists member organizations with navigating University administrative processes including risk management and budgetary issues, provides support to the Sport Club Allocations Board (SCAB), and handles disciplinary issues for member organizations.

Sport Club Allocations Board (SCAB)

The SCAB is responsible for hearing budget requests and deciding allocations after budget hearings in the fall and after additional funding requests in the spring. Members on the SCAB will be elected by the Sport Club Advisory Council (SCAC) in March of each school year.

Requirements for the members of the Sport Club Allocations Board (SCAB)

- a. Must be a student returning for the fall semester.
- b. Must be able to attend all budget hearings and deliberations.
- c. Only one student per club can run for election and only one student per club can be on the board.
- d. Maintain good standing with the SCP and the University as a club member throughout term.

Funding

The Sport Club Program receives an allocation from the general Recreational Services budget each year and the SCAB acts as a funding board under Recreational Services to allocate the money to the member clubs for travel, equipment, and other expenditures. Budget hearings are conducted at the beginning of the fall semester and the SCAB will determine where the funding goes during the budget deliberations in the fall. *Any funds that SCAB chooses not to allocate in the fall will be kept for any additional funding applications in the spring during the Spring Supplemental Funding process.*

Sport Clubs Advisory Council (SCAC)

The SCAC is made up of all President and/or Vice President members of active sport clubs. The group meets once each month to review Sport Club Program policies and to hear any updates. Attendance is required for each Sport Club President or Vice President at every SCAC meeting.

Equipment, Materials and Supplies

SCAB allocates a portion of its funds to the clubs for the purchase of equipment and supplies, such as soccer balls, hockey pucks, and various other items. SCAB does not fund the purchase of personal equipment.

Purchases

Clubs will find it necessary to make equipment purchases at various times throughout the year. Rules and policies set forth by the University of Iowa *Student Organization Business Office (SOBO)* will apply to all purchases made using Sport Club funds. Purchases can be for club-owned equipment only; personal equipment purchases are not permitted with University-allocated funding. Purchases will only be approved if *the club has enough funds to cover the expense and* there is a place to store and utilize the equipment.

Donations

When a club proposes to acquire equipment via donation, such donation must be coordinated with the Sport Programs Office. Donations become property of the University and are subject to the checkout procedures established by the Sport Club Program.

Maintenance

Clubs will hold responsibility for the repair, maintenance, and replacement of equipment for which they have purchased or have had donated to the University. Any costs incurred will be the responsibility of the club and must either be included in the club's annual budget request for allocation or be paid through fundraising activities by the club.

Inventory

Equipment purchased for club use is considered property of both the club and the University of Iowa and must remain either with returning club members or the University.

Semester/Annual Equipment Checkout

Clubs may request to checkout equipment on a semesterly or annual basis from Recreational Services. Clubs will hold responsibility, including financial liability, for the repair, maintenance, and proper storage of equipment that they have checked out. Recreational Services retains the right to access, with or without prior notification of the club, or require the return of, any checked out equipment at any time for the purposes of inventory, safety verification, or other needs.